



**If you plan to celebrate your child's birthday at school,
please read the following rules:**

Parent responsibilities:

- **Contact the teacher A WEEK in advance for permission to schedule the day of celebration.**
- **You must also ask about student allergies.**
- **Items may not be shared outside the participating class, siblings included.**
- **Cupcakes must be dropped off at the front office.**
- **In order to be equitable and safe, do not serve food or treats to any children outside of your class.**
- **Teacher will distribute cupcakes (pizza or lunch items are not allowed) before lunch or dismissal time.**

Invitations to birthday parties outside school

- **If you are organizing a home or off-campus party and passing out invitations at school, you must invite the whole class. If not, invitations will have to be mailed.**