



If you plan to celebrate your child's birthday at school, please read the following rules:

Parent responsibilities:

- Contact the teacher in advance for permission to schedule the day of celebration
- Contact your class's Room Parent to announce your intentions 3 days before the event especially if you are planning to serve a lunch type meal like pizza. This could affect parents ordering Choice Lunch or packing a lunch for their child
- You must also ask about student allergies. The Room Parent or Office can provide that information to you
- Parents must supervise the party and oversee clean up
- Please provide hand-held and self-served foods such as pizza or cupcakes/cookies
- Foods will be served at the teacher's discretion (contact them in advance)
- Kids in grades K-3 should limit the amount of portions so they don't feel sick
- If a parent is not available, the teacher will distribute the simple treat (this does not include pizza or lunch) before lunch or dismissal time. Please contact teacher in advance to discuss and make arrangements.

Goodie bags & invitation to birthday parties outside school

- Some parents choose to give out goody bags to celebrate their child's birthday. Goody bags will be passed out, usually at the end of the day, and sent home with children.
- If you are organizing a home or off-campus party and passing out invitations at school, you must invite the whole class. If not, invitations will have to be mailed.